

DVO Committee Meeting Minutes held at the Johnsons 12th Dec 2017

Present

Andy Hawkins, Stuart Swalwell, Dave Chaffey, Roger Keeling, Rex Bleakman, Mike Godfree, Val Johnson, Graham Johnson, Ann-Marie Duckworth, Viv MacDonald, Randal MacDonald, John Hurley, Sal Chaffey and John Hawkins.

Apologies

None

1. Approval of Minutes

These weren't available to all, so comments on these deferred.

2. Matters arising

Social and training activities

Val Johnson suggested booking Hilary Palmer (Car to Start) before/after a level D with a village Hall

First aid course

Val reported that the three-hour course at Wirksworth isn't necessarily related to orienteering-related issues. Four hours is required to cover orienteering.

Ann-Marie will be taking a high-mountain first-aid course for coaching at altitude.

Action: Val to fix a Friday date for the standard first aid course

Rescheduling Midlands Championships at Eyam

We reviewed the options, it was agreed to move the recently cancelled event to the date scheduled for Birchen Edge, 28th January 2018. Ann-Marie (Organiser) unavailable on the date, so Sal has taken over.

Birchen will replace the Lindop event scheduled for 10th February 2019.

Actions: Andy Hawkins to talk to Stuart Wicks and confirm with event officials, Fixtures Secretaries. Ann-Marie and/or Sal to confirm with landowners, and other service providers.

Mike Godfree to put an announcement on Fabian that we're hoping to reschedule for 28th January. If people don't wish to run, Fabian will deduct a small amount from any refund.

3. Chair's report

Changes to Committee posts

- John Hurley welcomed back to Committee as EMOA representative.
- Rachel Duckworth is Junior representative.
- Anne Cunningham is now Social Secretary.
- Jane Burgess has volunteered to be Vice-Chair.
- Ranald MacDonald to be added as Safety Officer to Officials list in Newstrack.

Dates for meetings

- Next Committee meeting: 13th March. The next one, 12th June, will be at the Family Tree.
- Next Open meetings 10th January and 11th April
- AGM is Wednesday 10th October
- Agreed that open meeting in July can be cancelled. Andy Hawkins to investigate whether 3 required per year, and if so when they could be scheduled, to avoid July?

World Orienteering Day – 23rd May 2018

Stuart Swalwell is taking this one forward. After meeting with Janice Price of Derbyshire Rural Partnership, participating schools will be required to have one day's training (via Rex Bleakman and Sal Chaffey) before attending the Whitworth Park event on that day.

4. Treasurer's report – Roger Keeling

Report for final 3 months of year – see copy on the website for full details.

Available funds: start Sept: £18,400, end November: £16,300

To the end of November, the Club had held six events – two Level C and four local – which attracted a total 704 competitors. Events profitable overall.

The reduction in funds mainly due to mapping costs for Eyam.

5 JIRCS. Update - Ann-Marie

Accommodation has been booked. Organizers and Planners in place. Controller for Relay day required.

Sunday has a School Champs score event which will use DVO kit, followed by a DVO Score event.

Still awaiting access fee for Chatsworth.

John Hurley commented on budget based on EMOA discussion – is forecast for just over 200 realistic? Ann-Marie, said this is realistic given central location in England, access with main roads and airports, and interest. Also checked with Mike on printing costs, which we think is within budget.

Action: Roger Keeling to update budget to confirm latest costs

From now on the Budget will be in the hands of Sarah Pennell, Co-ordinator for the weekend.

6. JIRCS mapping funding, DECISION (See separate paper)

3 options were discussed (detailed in separate paper)

After discussion, we agreed to accept the EMOA offer to pay all of the Chatsworth mapping cost (£1200). Half of this (£600) would be recouped by them from entry fees, and the other half recouped from DVO if or when we hold a subsequent event on that map.

Action: Roger Keeling to update budget with Sarah Pennell (the co-ordinator who will manage budget in future). Andy Hawkins to confirm this offer with Amanda Roberts, copying in John Hurley and Sarah Pennell – John requested both must be copied in in future

7. New members and help team system

Andy Hawkins suggested a better/softer way to engage new members was not to immediately suggest they should help with events. This should be left until they are ready, after attending at least two events.

It was agreed that this was a good idea, but returning or experienced members needed to be treated differently and can join a team straightaway.

Stuart suggested, additionally, that DVO coaches could help with introducing them to orienteering. Val suggested that they should be invited to Level D events which was felt to be a good idea.

8. John Hurley – EMOA report

Following the September AGM, there is a vacancy for development co-ordinator.

Ranald has offered to help with a controller's course. Mike Gardner has agreed to do similar for planners.

Hillary Palmer will be invoicing for coaches attending recent, ongoing course.

Possible reduction in number of Major events. Decisions on this deferred to after Peter Hart has joined BO as Chief Exec.

Feasibility of having British Long/British Relay in February 2021 is being investigated. February being the only time we can use East Midlands areas, e.g. Sherwood Forest, Longshaw, Chatsworth.

Action: John requested that the Fixtures Committee recommend suitable areas that DVO could offer a Long or Relay and someone suitable as Planner. 9th February 2020 is already confirmed as Midlands Champs.

Middle Distance Champs in 2019? DVO Organizing and Planning.

10. Safeguarding – Organisers, Constitution (See separate paper), Timescale

A number of issues were raised which need to be actioned

- O-Safe Appendix B recommendations and how they should be included - Reviewed 3 constitution changes tabled in separate paper

Agreed that these changes should be made, probably at the AGM.

Action: Andy Hawkins to submit 2 months before AGM for ratification.

- Recommendations for communicating O-Safe photo policy were discussed. It was agreed organisers have a duty here, but there is no clear, foolproof path to communicate with them.
- Code-of-conduct and ethics is required by the Club's Constitution (although mainly applies to coaches) and should have an O-Safe inclusion.
- O-Safe requires an inclusion in Official documents, incl contracts for coaches, guidelines for organizers, and membership forms.
- A job description is offered for Club Welfare officers.
- Someone should monitor Social media. Sal to investigate scale of the job.

Actions: Andy Hawkins to produce further suggestions at next Committee.

9. Dovedale Race in August

A personal request via Viv from Rotary to help with event officials.

Action: A request for volunteers to be put in next Newstrack by Sal.

Any other Business

1. Sal Chaffey – Officials for urban events in winter 2018/2019 are required. To be discussed at next Fixtures Committee.

2. Ranald MacDonald - Notes on event safety previously circulated– Ranald would welcome comments on these.

3. Viv MacDonald– Matlock O CLUB – Tabled a paper on activities from previous meetings. Development and skills sessions will be offered. Sal will be helping with coaching.

4. John Hawkins. Membership report is available separately on the site. Positive that membership has increased slightly and average age decreased a little.

5. *Graham Johnson. Canklow is favoured Compass Sport Cup location, second choice Shropshire.*

6. *Val Johnson. Yvette Baker relays in 2018.*

Action: Val to send a 'save the date' on to John Hawkins to send to junior members.

7. *Rex Bleakman. Contact for Woodward's. John H to pass to Viv M.*

Awards structure, mainly for Juniors, for next year. Rex will table for next meeting. Please add comments.

Severn Trent land access. New charging structure. Have to be a registered charity to qualify for free use of their areas (South of the Trent). So Rex proposed a fee per competitor, 50p, which was accepted.

8. *Mike Godfree. Quote for mapping Lindop received from Richard Parkin. May be deferred now with the Birchen Edge rescheduling.
Permanent course Kedleston now looks likely.
EMEWS comments about National Forest. Rumour of a new area in South Derbyshire, so should be a DVO area.*