

Derwent Valley Orienteers Committee Meeting

Held at The Hawkins', Duffield, Tuesday 11th June 2013
Chairperson John Hawkins
Minutes by Ann Armistead
Present Ian Hodson, Sal Chaffey (Part), Robert Shooter, Claire Selby, Jen Gale, Derek Gale

1. Introduction

JH welcomed the Committee members to the meeting.

2. Apologies

Sue Allard, Judith Holt, Liz Godfree, Mike Godfree, Val Johnson

3. Minutes of previous meeting

The minutes of the previous meeting were accepted as a true record.

4. Safety

There have been no recent incidents of a safety nature to note.

5. Notable Results/Events

The footpath relay was held on Saturday 8th June centred around Bakewell. DVO had 2 teams entered in the event and one took 3rd place.

At the British Championships Individual Event Liz Godfree was 1st on W65L, David Parkin 1st on M80, Sarah Duckworth 2nd on W12A and Amy Kimberely 1st on W18L.

At the Relays the following day the DVO team of Liz Godfree, Pauline Ward, and Judith Holt retained the W60 trophy winning by a huge 30 minute margin over 2nd place OD.

6. Treasurer's report

Claire Selby provided a report on the current state of the club's finances (see attached B) and Event Summary (see attached C). To date this financial year all events have made a surplus.

7. Secretary's report

Derek Gale provided his regular update of the club's membership (see attached D). Please see the report for detail. The membership is quite stable at 234 members There have been a few enquiries recently but these have not resulted in new members joining. The average age of club members is now 44.6years.

8. Development Report

The club development session may have to be postponed until December or possibly January.

Club Mark and O Safe. – There has been correspondence with Val and Judith regarding renewal of Club Mark accreditation. This ensures that we as a club look after all entrants at our events and training session. It is essential to have Club Mark especially if the club needs funding from other agencies. It was agreed that we should proceed with re-accreditation to Club Mark.

Derek has spoken to Val with regard to reviewing the Development Policy needed for Club Mark approval. Derek kindly agreed to take forward the re-accreditation to Club Mark for the club.

9. **Fixtures Report**

By accident the club found out that DVO had been elected to hold the Midlands Championships in February 2016. However, since then Jen has been contacted by the East Midlands Fixtures Secretary to request that as DVO will be holding a Level B event at Longshaw on 26 October 2014 would the club be prepared to make that the Midlands Championships instead. This has been agreed and the event may be upgraded to Level A.

Walton Chasers are hosting the British Middle Championships on 7 September 2014 and have asked if they could use another club's area for the event. The committee did not think that DVO could provide a suitable area.

Fixtures Report (see attached E)

Mapping and permanent courses – no report.

10. **Equipment Report**

No report.

11. **Community O Reports**

Buxton – By mail Sue reported that there had been difficulties over the last few months and she would discuss the problems at the next meeting.

Chesterfield – Inactive

Derby – No activity through DVO.

Matlock – Matlock O club, is to have alternate week club nights at venues away from the ARC to offer more challenging activities. If this continues to prove popular they will look at developing this in the Autumn particularly for night O after the clocks go back.

12. **Matters with BOF**

Changes to CRB checks – (see attached F)

13. **Matters with EMOA**

None

14. **Matters with and communication with DVO members**

Information on how to join DVO has been updated on the website.

Robert has updated the Notes for Volunteers which is to be published in Newstrack and also placed on the website.

Newstrack

Sal produced her first edition of Newstrack and the copy date for the next edition is 20 August.

15. **AOB**

First Aid provision at events

The committee confirmed the position with regard to event safety. For Level A and B events the club will normally buy in first aid services. For Level C and D a first aid kit will be provided at the finish. Naturally the club will do what it can to assist in the case of any serious injury or if necessary get an ambulance or first aid to the injured in the field.

In respect of Level C events the risk assessment may also require the Organiser to provide additional first aid e.g. provision of qualified first aiders. The area and time of year would have to be a consideration e.g. Eyam Moor in January.

Robert sends out the appropriate risk assessment to Organisers when they volunteer and they are returned to Robert before the event. A Rescue plan is also sent out to Organisers so they are made aware of what is needed i.e. access and details of where Health and Safety equipment is to be found.

As a minimum the club will provide a first aid kit at the finish and then will provide whatever is deemed to be necessary over and above that according to the risk assessment.

Notes for Event Co-ordinators (see attached G)

The First Aid Awareness session from Sue was excellent and one should be provided each year for club members.

Policies including Club Mark and O Safe

The few policies on the website are up to date.

The other area where a number of policies appear to potentially exist is in respect of Club Mark for which Val has information. This needs to be reviewed so that it can be re-submitted for Club Mark accreditation as noted above. Derek agreed to convene a development meeting to discuss and report back on progress.

Rowsley Parish Council

Sal replied to the Council in response to their complaint regarding the British middle Distance Championships. It was noted that the recent Council minutes state 'now the Chair has taken up certain matters raised in the letters with the Peak Park, and further action was now in their hands'. To date Sal has had no further correspondence from Peak Park.

Cromford and Black Rocks Event 2nd June 2013

A complaint has been received from a member of LEI relating to course lengths and a number of mapping points. This complaint went to Mike Godfree as that is the e-mail address provided on the results page for the event. Mike then forwarded on to the Organiser (Steve Mead) and to the Controller (Mike Gardner).

Unfortunately there was then a number of follow-up e-mails between a number of LEI members and the event officials resulting in the matter becoming somewhat intensified. This has further resulted in Mike Gardner stepping down from his roles within the EMOA and also within DVO (co-ordination of controllers).

The Committee discussed the matter and agreed to treat it as a formal complaint. John to respond on behalf of the Organiser.

The Committee noted with regret Mike Gardner's subsequent actions. It also particularly wished to thank him for all his considerable efforts over many many years for the club. It was unclear as to whether he intended stepping down from the DVO Committee and as such it was hoped that he would continue to contribute on the Committee.

[Post meeting note: The complaint has been replied to and a further reply received from the LEI member agreeing that the matter should now be considered closed.]

16. Date of next meetings

Open Meeting Wednesday 10th July at the Bell Inn Cromford
Committee Meeting Tuesday 10th September at the Johnsons' Belper

17. Close

The meeting closed at 22.00.