

## Derwent Valley Orienteers Committee Meeting

**Held at** The Johnson's, Belper, Tuesday 14 June 2011  
**Chairperson** John Hawkins  
**Minutes by** Ann Armistead  
**Present** Mike Godfree, Roger Keeling, Val Johnson

**Next meeting** Fixtures 21 June 7.00pm at the Macdonald's  
 AGM (provisionally 12 October)

**1. Apologies:** Jen Gale, Derek Gale, Steve Kimberley, Graham Johnson, Ro Cole, Chris Owen.

### THE MEETING WAS NOT THEREFORE QUORATE

**2. Minutes of previous Committee meetings** – on 10 March 2011 and the Open Meeting on 11 May 2011 were accepted as true records.

**3. Review of previous actions.**

Action/ When	Details	Actionee	Status
Sept 03/18	Publish DVO policies on Data Protection & Child Protection. Have adopted BOF Child Protection, still need Data Protection. Add link to BOF site	Steve	Ongoing
Dec 05/11	Permanent course at Longshaw, waiting for them. Ranald will take on. A meeting has taken place	Mike	Ongoing
Sep 06/02	Series of articles in Nwstk on Organiser/Planner. <i>Are highlighting Rules.</i>	Ranald	Ongoing
Mar 08/01	Trial Shop on website <i>requires further website dev.</i>	Steve	Ongoing
Mar 08/03	Set up team to consider permanent course use.	Mike & Val	Ongoing
Jun 08/07	Pursue possible access to Rough Pittyside. ( <i>although to date Paul has had no response</i> )	Paul	Ongoing
Dec 08/10	Write Hub Protocol for satellite clubs	Derek	Not yet
Feb 09/01	Talk to Roger re-reducing turnover figures.	Derek	Ongoing
Feb 09/08	Put discussion of Newstrack content on next meeting agenda.	Steve	Not this time
Mar10/09	Investigate club jackets. <i>Seen possible, need to ask for sample, or failing that buy 10 (min order)</i>	Steve	Ongoing
Jun10/01	Order shirts from team-colours.co.uk to see what they're like. <i>30 shirts ordered and delivered</i>	Steve	Ordered
Jun10/03	Picture of flag for meet & greet in Newstrack	Derek	Ongoing
Jun10/04	Propose dropping EM levy to zero for now, at next EM meeting Will need to formal agreement at EM AGM at Carsington. <i>AGM held, awaiting outcome</i>	Derek	Ongoing
Jun10/08	Look at possibility of supplying Buxton with 20 kites, or buy them new ones. <i>Awaiting Buxton to confirm needs</i>	Paul	Ongoing
Jun10/09	Investigate possibility of attaching base plates to green plastic stakes.	Derek	Ongoing
Dec 14/01	Provide D Bennett with updated copy of fixtures and event officials	Ranald	Ongoing
Dec 14/3	Discuss with Sue possibility of a further first aid course	Val	Ongoing
Mar10/1	Transfer of funding from Derby project to Matlock. <i>Derek to confirm agreement with Pauline</i>	Derek	Done

4. **Treasurers Report** – see attachments for full report and event analysis.

Roger reported that the club had generated a net surplus of around £3.5k from the events held so far this year and was in good shape. All the recent major events had been profitable partly due to the good turnout and also the increase of the senior entry fee from £5 to £6. The current account balance is the highest it has been for a few years and is healthy. (John asked what sort of balance was it necessary to maintain and Mike replied that the club had to ensure that there was sufficient to cover the turnover of the largest event of the year. If for any reason an event had to be cancelled at the very last minute the club needed to be able to cover the shortfall.)

The balance has increased from £2k to £5k over 9 months with the largest contributor being BOF with the development grant for 'gripples' and mapping.

The major expense is on equipment. The ground rental to Network Rail for the hut is £499 and there has been increase on the insurance premium now that the club own £25k of SI equipment.

*Audit*

Roger has recently been informed by David Kenworthy that due to the increased complexity of the accounts he feels unable to continue to audit them as he does not have the required indemnity insurance. He suggested that if the constitution allows it, there may be an appropriate person within the club who could verify the accounts. Therefore someone is now urgently needed to carry out this task prior to the annual general meeting when the 2009-2010 accounts will need to be presented.

5. **Fixtures**

The event on 25 September will now be at Cromford Moor – previously Stanton Moor (now embargoed for the British Middle Distance Championships in 2013) and then Carsington Pastures (work on the Turbines is due to start). Ranald asked Ernie Williams to raise at BOF Fixtures Group the fact that committing quality areas to major events takes them out of use for 24 months – Longshaw has been lost because of this and now Stanton Moor. Shipley Park will also be embargoed for 12 months from November 2012 as it will be used for the British Schools Championships in November 2013. Unfortunately they will not relax the rules on Level A and B embargoes.

*Latest – there may be potential issues as felling may take place on Cromford. This is to be considered at next week's fixtures committee meeting*

6. **Club Development  
Satellite Clubs.**

*Chesterfield – no report*

*Buxton – no report*

*Derby – no report*

*Matlock – the club has now been established and regular Wednesday meetings are taking place based at the Football Club.*

7. **Website**

Considering the proposed reworking of the web-site the meeting suggested that it might be a good idea if minutes of meetings and a list of meeting dates could be published on the site.

It was thought also it may be beneficial if the person responsible for a particular aspect within the club could update their own section of the website ie activities for members, enabling them to give members more advanced notice of any forthcoming fixtures or specific events taking place.

## **8. Vacant Posts**

Both the posts of Chair and Treasurer will become vacant at the AGM and suitable replacements need to be appointed. It has been the norm for the Chair to step down to become Vice Chair for a year and the Vice Chair to take on the role of Chair. However John told the meeting that he did not feel that at the present time he was actively participating in the sport sufficiently to take on the role.

## **9. Any Other Business**

*(notes from Ranald)*

- a.** Ranald has asked Hilary Palmer to run an Event Safety and Welfare course on Monday 5 September from 6.30 pm to 9.30 pm. The course would be for Planners, Organisers, Controllers and anyone else interested. People who have attended the course previously have found it very useful and interesting. The Bell at Cromford was suggested as central venue.
- b.** At the EMOA Committee it was agreed that from next year Short Green courses will be included in the EM League, primarily for older competitors – ie we will need to put them on even if individuals do not think the area will take them. Two urban events will also be in the League next year. It was proposed that Ranald include a note about the Short Green course in the document he is writing for planners and organisers.
- c.** The EMOA AGM will be held at the Pace Room, Clifton Church Hall at 7.30 pm on Monday 17 October.
- d.** EMOA may help the Welsh Orienteering Association to put on the JK in 2014.

## **10. Date of next meeting – to be arranged.**