

## Derwent Valley Orienteers Committee Meeting

### 11<sup>th</sup> March 2014 held at the Johnsons' Belper

- Present: Andy Jackson (minutes), Mike Godfree, Mike Gardner, Ned Needham, Sal Chaffey, Judith holt, John Hawkins (Chair), Liz Godfree, Jen Gale
  - Apologies: Stuart Swalwell, Claire Selby, Derek Gale
  - Minutes of last meeting – points arising: none
  - Safety
    - Several issues arose at the recent event at Lindop
      - It was noted that the risk assessment/ rescue plan needs to be in several, well know locations throughout the event.
      - There was some confusion as to the location of first aid equipment during the event
      - In the event that the organiser chooses to go for a run, or similar, suitable arrangements need to be put in place for any periods of absence.
- Actions**  
Update organisers note to ensure all of the risk assessment/ first aid cover sections are sufficient and up to date. Jen Gale and Ann- Marie
- Notable results, notable events etc. (Captains/Fixtures)
    - DVO came a creditable 2<sup>nd</sup> in the Compass Sport Cup qualifying round
      - The bus was well used and successful but expensive for the club to run
    - JK relays: entries are in
    - Harvester: little interest from members
    - Scottish relays: team entered
    - British relays: little interest
    - Footpath relay: based in Ilam, 4 petal loops, legs from 1.7km to 10km, should suit all members who are interested.
    - Robin Hood Trophy: DVO won this event for the first time
  - Treasurer's report
    - Report has been circulated, see appendix below
    - Savings account now opened
  - Secretary's report – note membership report – note Derek's position
    - Derek Gale has been in post for longer than 3 years, this is contrary to DVO's constitution which limits this committee role to a 3 year term. He is prepared to continue in the role as a co-opted member of the committee until a replacement is found. The post will be advertised as a vacancy in Newstrack and on the website.
- Action: Sal
- Development report (Development)
    - Development

- Event safety course: a 2 hour course to be run by Randal McDonald.
  - Use the next open meeting as a coaching session based around preparing for the JK
- Action: Ann-Marie, John Duckworth and Liz
- Fixtures report inc.
  - Programme of events & training sessions
    - Report submitted by Jen, see appendix below.
    - Next fixture meeting in April
  - Mapping
    - 3 DVO members were at the EMOA mapping workshop
    - Birchen Edge map complete, to be used at the club Champs 2014 in September
  - Permanent courses
    - Sat 23<sup>rd</sup> March Derbyshire cubs used the POC at Carsington Visitors Centre
- Equipment report
  - Mike G has purchased the new DVO tent, with spare set of poles, as discussed at the previous meeting.
- Community O reports
  - Buxton: nothing to report
  - Chesterfield: not functioning
  - Derby: not functioning
  - Matlock – note Judith’s report below
    - Judith asked for £78 for 500 advertising post cards from BOF – this was agreed
    - Encouraging Matlock club members to join BOF and DVO by offering 3 free nights if join.
    - Attempting to encourage adults to help in putting on the Wed night events but if they do join DVO they will be put in a ‘Matlock’ team to avoid putting them off during their first few ‘proper’ events.
- Matters with BOF (Secretary)
  - It was agreed DVO is to maintain its current status with respect to CASC i.e. not register as a CASC
- Matters with EMOA inc. update from EMOA rep.
  - The EMOA development day is to be held every 18 months.
  - A planners day course will be run in Oct 2014
  - EMOA league will be limited to 5 events per club in 2015.
  - The EM Championships at Grace Dieu/ Cademan woods is being advertised as a middle distance event.
- Matters with and communication with members inc.
  - Newstrack – next edition and content
    - Next copy date 21<sup>st</sup> March
  - Website
  - Socials
    - Inter team bowls night was ‘interesting’

- Future suggestions: Megazone Lazer Quest, Bakewell tart baking in Bakewell
- AOB
  - Clubmark discussions
    - Action with Val
  - Open meeting agenda
    - Based around 'preparation for the JK', see above
  - First aid training
    - A spend of £700 has been agreed for first aid training as essential expenditure for the club so that it can fulfil the risk assessment obligations.
  - Run Challenge dates will be in Newstrack and DVO's event will be notified to Run Challenge for cross publicity
- Date of next meetings
  - Open            Wed 9th April at the Bell
  - Committee    Tue 10th June at the Johnsons
  - Open            Wed 9th July at the Bell
  - Committee    Tue 9th Sep at the Johnsons
  - AGM            Wed 8th Oct at the Bell
- Meeting closed at 9:20pm

This report summarises the Club's finances as of end February 2014 i.e. after six months of the Club's current financial year.

### Current Account

- The Club's Current Account balance at the start of the new financial year (i.e. 1 September) stood at £12,265.78:

<b>Opening Balance - 1 September</b>	<b>£12,266</b>
<b>Income</b>	<b>£13,597</b>
<b>Expenditure</b>	<b>-£19,226</b>
<b>Net Income</b>	<b>-£5,629</b>
<b>Balance at end November</b>	<b>£6,637</b>
<b>Transactions in the Pipeline</b>	<b>-£899</b>
<b>Residual Balance</b>	<b>£5,738</b>

- Over the 6 month period, gross income (£13,597) was exceeded by an expenditure of £19,226 by £5,629, resulting in a Current Account balance at the end of February of £6,637.

- There are currently £899 of expenses in the pipeline and, when cashed, will reduce the Current Account balance to £5,738
- During the period £5000 has been transferred out of the account into the new online savings account, this amount is included in the expenditure outlined above, therefore a more accurate expenditure figure is £14,226.

### Income versus Expenditure

- **Net Income:** Events were the major contributor to income, generating a net income of £3,448 so far (see overleaf):

Analysis by Category				
		Income	Expenditure	Net Income/ Expenditure
Events		£9,256	£5,808	£3,448
Training		£0	£398	-£398
Buxton		£69	£0	£69
BOF		£0	£46	-£46
Misc/Other		£10	£5,046	-£5,036
Sub Total		£9,335	£11,297	-£1,962.54
Equipment		£2,590	£3,886	-£1,296
Annual Dinner		£207	£254	-£47
Newstrack		£0	£145	-£145
Relay Fees		£1,593	£2,525	-£932
Perm Courses		£30	£122	-£93
Mapping		£0	£1,266	-£1,266
DVO Shop		£112	£0	£112
Sub Total		£4,532	£8,198	-£3,666
TOTAL		£13,867	£19,496	-£5,629

- **Net Expenditure:** The three major contributors to net expenditure were:
  - **Equipment** costs of £3,886. Of these, the most significant element was the ground rental payment to Network Rail (£568), the payment of the mini sportident kit (£2,492) which was paid for using a grant from Derbyshire Council for Derbyshire Schools and the purchase of a new tent (£496).
  - **Mapping** expenses of £1,266.
  - **Relay Fees** net expenditure of £932, this is the accommodation and entry fees for the Compass Sport Cup Final, the CSC round in February and JK relay entry fees.

## Events

The Club has held five major events which have generated an income or expenditure recorded in the first six months of this financial year, attracting over 1700 entrants and generating a net income of £4,195 so far. Please note that a cheque for the Kedleston Park Event has yet to go through the bank (£99 for the National Trust). (Expenses for Lindop have been paid without the income yet being accounted for, also 2 expenses for Shining Cliff and Allestree have also been paid prior to the events taking place):

Event	Entrants	Income	Expenditure	Net Income
Hardwick	269	£1,111	£390	£721
Kedleston	213	£957	£472	£485
ShIPLEY park	713	£5,825	£3,019	£2,806
Matlock Moor	254	£999	£486	£513
Lindop	298	£0	£190	-£190
Shining Cliff		£0	£100	-£100
Allestree		£0	£40	-£40
		£0	£0	£0
		£0	£0	£0
		£0	£0	£0
<b>Total</b>	<b>1747</b>	<b>£8,893</b>	<b>£4,698</b>	<b>£4,195</b>

DVO has held three smaller events so far this year including the Club Championships at Longstone, this has given a loss of £437. There are other expenses for smaller events which were held in the last financial year which have been paid this year which gives an overall income of £3,448 for all events.

### **Savings Account**

A new online savings account has now been opened and £5000 has been transferred to this account from the current account. A letter has been sent to Lloyds bank asking for the old savings account to be closed and the balance of £4,938 to be transferred to the new online account.

## Matlock O Club report (Judith Holt)

### 1. **Matlock O Club Night**

Matlock O club has had a successful year, with an average of 12 - 15 people attending our weekly sessions during 2013. As well as using the Dimple area behind The Arc Leisure Centre, we have also run sessions at Farley Moor, 40 acre site, Hall Leys Park and Whitworth Park. These sessions are particularly well attended, including members from DVO.

For 2014 we had taken the decision not to meet on Wednesday evenings until after the February half term. This was to avoid the period likely to have the worst weather. We held two Saturday afternoon event with the aim of keeping people engaged and that appeared to achieve the aim. It also allowed a family who were interested but not available on Wednesday evenings to come along. They have subsequently joined DVO and attended a Sunday event.

Starting back after half term we have the same group of participants. Our aim is to start recruiting for new members once we have light evening.

### 2. **Generating and updating publicity**

We have an article in the next Focus magazine based on the Tansley School team at the British Schools Orienteering Championships.

We would like to run a publicity drive in March/April, so that we can take on new recruits. The cost of 500 A6 postcards, through the BO print portal, printed in colour on both sides would be £78. We would distribute these to local schools, leisure centres, youth organisations, shops and through our partnership with Derbyshire Dales District Council. We have agreed with DDDC that we would attend the sessions they are running on Xplorer throughout the spring, summer and autumn and put on Naughty Numbers. The postcards would be handed out at these events - the advantages of doing this, is that DDDC will organise the events and do the publicity for the days and it would provide a pathway between Xplorer and club nights. The aim is to attract families.

The club has a small amount of money (currently £70) from fees, which it uses to cover expenses eg printing maps, compasses, hi-vis jackets but financing the postcards would use all our resources. We would be grateful if DVO would consider funding the publicity for the community O club.

We have met with Derbyshire Dales District Council and have been offered a spot at a number of their events. We would be able to offer an SI cones activity as a taster, hand out leaflets, display information about club events and offer a voucher for a free club night session.

### 3. **Equipment**

Derek has provided the replacement SI boxes the committee agreed to fund. The Mini SI kit continues to get good use between Matlock O Club, String Courses at events, EMJS, taster sessions run by coaches in schools, youth groups, scouts etc.

### 4. **Building Permanent O Courses in Local Parks**

The POCs are now available. DDDC have the maps on their website and have already had interest in them. They are launching the POCs formerly with events during the year, where we will be present with Naughty Numbers

### 5. **Developing O activities inclusive of people with disabilities**

Nothing further on this.

### 6. **Developing School / O Club Partnerships**

Without Becky we can't offer taster sessions to the Primary Schools this year but Richard may be able to do a week of coaching in secondary schools paid for by Derbyshire Dale.

**7. Getting Young Leaders involved in O activities**

We would like to advertise the O club as an opportunity for young people to get their volunteering hours done, just needs time to draft role description and support arrangements and to contact appropriate organisations.

**8. Supporting the development of other volunteers**

The Lead Coach is also mentoring a DVO member who is planning a level D event for the club and is working with one of the volunteers for the club to gain the UKCC level 2 coaching qualification.

**9. Supporting progression to DVO Club Events**

A small number of club night members are trying out DVO events. Other activities (often football) and weather appear to be the main deterrents. We intend to have a scheme where people get three free club nights when they join DVO/British Orienteering.

**10. More technical Coaching**

We intend that our 'trips out' during the summer programme to use other areas and offer different challenges will provide more technical coaching. Richard Parkin is keen to provide this. At the moment he is completing his level to coaching award tasks though running club night sessions.

# DVO Membership Report

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*March 2014*

We currently have 223 signed up members and the comparison with previous years is given below. Note that as Family Membership is no longer appropriate the figures from 2013 exclude that box and the total number is still showing a decline. There are still a number of individuals yet to renew their membership so the number may increase.

## *Comparison of membership over the last six years*

	2009	2010	2011	2012	2013	2014
Seniors	61	61	69	83	176	162
Juniors	13	11	11	5	56	61
Family	254	187	224	206		
Others	5	0	3	5	6	6
Total Individuals	333	259	307	299	238	229

Others in this table refers to Life(5) and Dual Memberships(1). Life Members are orienteers who belong to other clubs now and may not be in this country or those who have retired from the sport. Dual Membership is where DVO is a secondary club.

## **Age Analysis**

The breakdown into the age classes of our members is as follows

The full age analysis is below as the classes above span differing lengths.

## **Gender Classification**

The breakdown of our membership by gender, split into Juniors and Seniors is shown below

## **Membership Churn**

This is the picture of Membership Churn (the number of members who leave compared with the number who join in any one year). Below is the current graph of the club starting in 2011, using an estimated number who joined in 2011 to balance the current number. I start counting those that join or leave from November each year as that is when renewals start. The trend lines for those joining and those leaving may be starting to show the stability I have been expecting but it may take some time.

## Participation

I have started to look at the participation that members have in DVO events. Starting in 2013 I have looked at which members ran in the events that we (DVO) put on. I have continued into 2014 but at present we have only had 3 events so the data looks a bit odd but will improve as the year rolls on. In the chart below the horizontal axis displays the percentage of events that we have put on. The 0% column is for the number of members who have not attended any events, the 20% column is for those that have attended greater than 0% and less than or equal to 20%, the 40% column is for those that have attended greater than 20% and less than or equal to 40% and so on. The vertical axis is the percentage of members of that year who fall into the various pots. At present it is saying that 50% of our members have yet to take part in any events this year. Not too surprising as approximately 25% did not participate in any events last year. I identify DVO Members running by looking at the event results file and picking up the BOF number or failing that the dibber number so there will be some failures in the data but it should be very small.

## Summary

The membership level of DVO has dropped slightly from previous years and is the lowest I have seen. The view that I had that the lower number represents those that are active in the sport is not yet borne out by looking at the participation numbers. It will be interesting to see how the number changes as we put on more events.

Derek Gale

DVO Membership Secretary

## Fixture report

Date	Event Name	L ev el	Org	Plan	Cont	Stat	Venue	Neares t Town	Grid Ref.
Sat 15/03/14	DVO Informal Event	D	Sarah Blackburn	Jon Cundill	Judith Holt (mentor)	REG	Poolsbrook	Chesterfield	SK4387 39
Sat 22/03/14	DVO Informal Event	D	Stuart Swallow	Stuart Swallow	N/A	REG	Bradley Wood	Ashbourne	SK1974 61
Sun 30/03/14	DVO & EM League	C	Sal Chaffey	Randal Macdonald	David Cooke	REG	Shining Cliff	Matlock	SK3375 24
Sat 12/04/14	DVO Informal Event	D	John Cooke	John Ragsdell & Judith Holt	N/A	REG	Cromford Moor & Black Rocks	Cromford	SK2915 57
<i>18- 21/04/14</i>	<i>JK -</i>								
Sun 27/04/14	DVO & EM League	C	Helen Chiswell	Andy Hawkins	John Hurley	REG	Allestree	Derby, DE6 2AZ	SK3494 07
Sat 10/05/14	DVO Informal Event	D	Mike Godfree	Mike Godfree	N/A	REG	Ilam		SK1345 09
Sun 11/05/14	EM Urban League	C	Kim & Russell Buxton	Doug Dickinson	Mike Godfree	REG	Matlock	Matlock	SK2996 08
Sat 07/06/14	Derbyshire Schools & Youth Groups Champs	D	Val Johnson	Rex Bleakman	N/A	REG	Markeaton Park	Derby, DE22 3BE	SK3353 70
<i>Sat 21/06/14</i>	<i>Footpath Relay</i>						<i>Ilam</i>		
Sun 22/06/14	DVO & EM League	C	Mark Spendlove	Andre Middleton	Ann- Marie	REG	Carsington		
Sun 13/07/14	EM Urban League	C	Michelle Mackervoy	Chris Millar	John Hurley	REG	Oakwood	Derby	
Sat 16/08/14	DVO Informal Event	D	Rex Bleakman	Rex Bleakman	N/A	REG	Rosliston		SK2431 74
Sat 13/09/14	DVO Informal Event	D	<del>Paul Goodhead</del>	Tony Berwick??	N/A	REG	Swadlincote Woodlands		SK3051 93
Sun 21/09/14	DVO & EM League	C	Roger Hodgson	Dave Chaffey	Paul Addison	REG	Longstone Moor, S32 4TH	Bakewell	SK1957 35
Sat 27/09/14	Club Champs	D	Richard Parkin	Richard Parkin	N/A	REG	Birchen Edge	Bakewell	SK2757 25
Sat 18/10/14	DVO Informal Event	D	<del>Dave Skidmore &amp; Ruth Ellis?</del>	Ben Crane & family	N/A	REG	Elvaston Castle, DE72 3EP		SK4063 30

Date	Event Name	L ev el	Org	Plan	Cont	Stat	Venue	Neares t Town	Grid Ref.
			?						
Sun 26/10/14	Midland Champs	A	Stuart Swalwell	John Duckworth & John Hurley	John Bennis	REG	Longshaw		
Sat 22/11/14	DVO Informal Event	D	Dave Bennett	Dave Bennett	N/A	REG	Darley Park		SK3533 84
Sun 07/12/14	DVO & EM League	C	Malcolm Spencer			REG	Kedleston		
Sat 13/12/14	Night Event	D		Rob Smith	N/A	REG	Rosliston		SK2431 74
Thur 01/01/15	Urban Event	D			N/A	REG	Ilkeston, DE7 8DH		SK4654 25
Sun 18/01/15	Level C	C				REG	Crich Chase	Matlock	
Sun 08/03/15	Level C	C				REG	Stanton Moor	Matlock	SK241 622
Sun 26/04/15	Level C	C		Andy Sykes ?		REG	Cromford Moor	Cromford	
Sun 14/06/15	Level C - urban	C				REG	Chesterfield	Chesterfi eld	
Sun 27/09/15	DVO & EM League	C				REG	Birchen Edge & Gardoms Edge		
Sun 29/11/15	DVO Level B	B				REG	Eyam		

REG = Registered on BO website  
 ??? = Suggested only

Sub = Submitted for agreement