

DVO Committee Meeting Minutes

Held at The Johnsons, 22nd March 2016

Present

Stuart Swalwell, Ann-Marie Duckworth, John Hawkins, Roger Keeling, Judith Holt, Val Johnson, Liz Godfree, Judith Holt, Mike Godfree and Dave Chaffey

Apologies

Sal Chaffey, Randal McDonald, Ned, Rex and Mike Gardner

Minutes were accepted. Val J was omitted from present – sorry Val!

Issues for discussion

1. DVO permanent courses POCs

Mike Godfree has created a summary about the state, use and promotion of the 22 DVO courses. Two main questions:

1. Importance of permanent courses within the club? Do we want to keep with current numbers? The benefit was discussed and agreed to be ‘a good thing’ overall.

- They cost c £500 a year – with map sales they’re cost neutral
- A BO portal will be promoting these soon with the option to charge to download a map.

It was proposed by Stuart S that they would be free-of-charge, but Mike G felt it should vary depending on quality of course and whether they were charged for by current distributors, e.g. Shipley, Black Rocks

Action: Val J to contact Derby City to see whether there is funding potential to improve them.

2. Club Champs

Thorpe Pastures isn’t available except Wednesday (where it may be used for a combined mid-week/Army event next year).

Fixtures Ctte are recommending Stanton Moor but it will cost £250 for access, so we would need to subsidise that.

Committee agreed we should proceed with using Stanton Moor if possible.

Action: Fixtures Ctte to schedule event

3. SIAC cards

Proposal from Mike G to buy 20 at a cost of c £1,020 to hire them out. They are required for fairness according to a BO guideline. The downsides of cost and unfairness were discussed.

Committee agreed we should proceed with purchasing the dibbers.

Action: Mike Godfree to purchase 20 dibbers from SI.

4. Photography at events for publicity

Stuart S said that Sal Chaffey had requested this to help get better publicity photos. These are not used currently due to fear of breaking BO guidelines and potentially putting children at risk.

On the same page 19

<https://www.britishorienteering.org.uk/images/uploaded/downloads/O-Safe%202015.pdf>

Top bullet:

- *“Parents/carers must provide written consent for a child’s images to be taken and used”*

This appears to be overridden under 4.81

“Press Photographers, Professional Photographers, People wishing to use Cameras with Zoom, Club Press/Publicity Officers or Members Specifically Designated to take photos for the Club:

An application should be made to the event organiser or organising club who will issue an identification pass (example on the British Orienteering website) giving an individual the authority to take images or video footage of children at a particular activity or event.”

Action: Val J will check with Sue Russell as Welfare Officer

Sal Chaffey has offered to offer to define the right text for before , during and after event to get consenting where possible

Action: Sal C to define the best approach for this, e.g. for an example event.

5. Proposal at BO AGM to increase membership fees

This proposal for Friday 25th March was discussed.

That, for the 2017 membership year, the British Orienteering membership fee, club affiliation fee and levy be set as follows: Senior member – £15.00 Junior member – £5.00 Levy per senior – equivalent event participant – £1.35 Club affiliation fee – £50.00 Student club affiliation fee – £10.00

No action: since this vote will be completed by the time you read this.

6. Event budgeting

The aim is for Roger K will work with event organizer to create an event budget. Roger will 'take the lead' by drawing up the event budget and it will be discussed with the organizer and it can be amended accordingly.

Committee agreed we should proceed with this new way with this method for future events.

Action: Ann-Marie H will check for clarity and will amend it with Roger K.

7. Club contingency finance

Stuart S, Mike G and Roger K did a risk analysis and it suggests that the risk of an event failing, e.g. Level B is £10,000.

This means we can explain why a significant positive balance of > £10,000 is required.

Action: Stuart S and Roger K to define this in more detail and present at next committee meeting.

8. Compass Sport entry fees

At the recent event a small number of club members (8) put their name down to run and then didn't run. So there is an issue of what amount the 'no shows' - pays some pay happily, but other less so.

So, we need more clarity in advance on what happens when people don't run, a new policy or to announce it.

Action: John H to define a form of words to pass on to John Cook. We will clarify the policy on the website to show that the club will contribute 50% of the entry fees. Payment will be expected whether members run or not.

Reports presented by officers

Treasurer - Roger Keeling

Year starting balance: 20.6K

Currently: 13.6

c£3,000 due from Fabian for Longshaw event which will make events positive overall.

Roger is preparing a review of event revenue and other expenditure and this will form a proposal for the AGM.

Membership – John Hawkins

213 – down compared to 216 and 231 in previous years at a similar time.

There have been 6 new memberships so far this year which is down compared to previous years.

Overall average age is increasing unsurprisingly.

Event Fixtures – Ann-Marie

Still looking for officials. Summary will be put online.

Fixtures – Mike Godfree

£12 for Chinley Churn was suggested in consultation with Roger K.

Fee agreed by Committee

Marketing report – Sal Chaffey

We ran through the summary points.

Ann-Marie noted that useful to have fliers e.g. Derbyshire map also.

Chair recorded the thanks of the committee for Sal 'throwing herself into production'.

We said that in future we need to think more about audiences and how to prioritise and also how to link to national government initiatives – Health, Sport and which of these are best to target.

No actions.

AOB

World Orienteering Day on Thursday 11th May

Idea is to get young people orienteering on that day

Next Open meeting

Next meeting is 27th April, in Newstrack, but not on website

Val to present on recent research meeting on Participation

Action: Stuart S will ask John Cooke to update the website.

Shed

Stuart S said that a sunny day will be found in April and May.

Swine Green Wood

Judith Holt mentioned this as a possibility for a small area for practice around Matlock.