

Minutes of the DVO Committee Meeting held at the Johnsons', Belper, 7:30pm, March 13th 2018

Present: Andy Hawkins, Roger Keeling, Viv and Ranald Macdonald, Mike Godfree, Ann-Marie Duckworth, Val and Graham Johnson, John Hurley, Rex Bleakman, John Hawkins, Sal Chaffey

Apologies: Dave Chaffey

CompassSport Cup heat, March 11th

Congratulations to Graham for a great turn-out at Canklow for the CSC Heat on Sunday, we were only 20 points behind SYO. Also to Sal for the 2017 CompassSport newsletter award.

1 Approval of Minutes (Sept and Dec)

Both sets of Minutes were approved.

2 Matters Arising (Sept and Dec)

Sept: Junior away-days – attended by Jake and Ben O'Donnell

Dec: The Constitution says that, in any one year, we can have up to 3 Open Meetings (not including the AGM), plus an EGM if necessary.

3 Chair's Report

Junior Rep is Sarah Duckworth, not Rachel.

World O Day 23rd May – Rachel is Planning an evening event for this.

Eyam event – Some courses were too long for guidelines, but many people received the challenging courses very favourably. Ernie Williams retracted any negative comments and stated that volunteers should be valued.

2021 Long and Relay Champs – Longshaw & Chatsworth submitted. LEI and NOC have also proposed areas. If Longshaw is used, the event would need to be in the February.

Level D skills training

Happened at Lea Green and Oker, and was well attended. Paths, Track and Handrails will be advertised for the coaching at Markeaton Park.

Newcomers strategy – working well.

Vacancy – John Cooke will be the new Fixtures Secretary.

4 Treasurer's Report –First 6 months of financial year, to end of Feb

Expenditure exceeded income by £4k. Income from events plus £300 permanent course income. Net expenditure £6.4k (mapping Eyam Moor & Bretton Clough and Linacre), equipment costs £1800 (batteries, wear and tear).

Roger recovered £90 from the £130 for the stolen control at Alfreton, the claim process was very time-consuming.

11 events, 1300 entrants, generated £2.9k. Kedleston £480 access fee was noted: a negotiated £3 per head from event income (Kedleston is slightly different from other NT properties in that there's no public access). The cancellation of Linacre due to snow, and the rescheduling of the East Midlands Champs (Eyam) to the date originally assigned to Birchen Edge EML event has meant that income is 2 events down.

Eyam £950 surplus, once the landowners cash their cheques.

Viv raised (1) the possibility of self-insurance from a kitty set aside annually (current policy: £400 a year with a £50 excess), (2) the Ambergate garage is poor value at £633, plus other disadvantages.

On the plus side, LEI is going to pay us £300 for the loan of our SI equipment for the Midlands Champs at Belvoir.

Remaining balance £2.7k in current account.

Crich and Calke need re-mapping for 2019 events.

Action: Viv, Margaret and Jane willing to look for alternatives and put a call-out for a working party to reduce the amount of clutter currently in the shed. Mike pointed out we need 24/7 access and that a shipping container is not suitable, as they do not normally have personnel doors.

Action: Roger, Mike and Andy to review entry fees for the next year, possible £8 entry fee. Also raised was the possibility of introducing a DVO senior membership fee – £10 is £2000 income that's not weather dependent. LEI charge £6 seniors, £3 juniors. Juniors would remain £0 if DVO introduce this.

Action: Constitution – due to online banking, we are no longer compliant with the two signatories on cheques provision. We need to have a similar control mechanism that works with electronic banking. It was suggested that, for transactions above £400, the Chair or Vice chair should be asked to approve. Constitution change needed, RK and AH to consider. Need also to update the Financial Matters document on the website.

Hilary Spencer's membership has been funded by the club in light of her help in the parking team.

5 Open Meetings in the future

John Hawkins sent a survey to 142 email addresses, got 14 responses.

- 50% ok with Wednesdays.
- Whatstandwell was popular.
- Time – could be a bit earlier than 8pm.
- A specific activity would be preferred to just a meeting.
- Agenda to be circulated in advance.
- We no longer need open meetings so often as business meetings.

Val has the Car to Start material for next meeting on April 11th, so this will run as planned.

6 Report from EMOA – John Hurley

- Amanda Roberts thanked us for putting on EM Champs and coping with the change of parking.
- 50th anniversary mementos for those attending EMCs at the Dukeries in December.
- The East Midlands League is now using new scoring software devised by John Cooke. Report any teething problems to him, John Hurley or Ursula.

7 JIRCs

Henry Morgan (POTOC) is now the Controller for the Relays. The afternoon will be the East Midlands Score Championships (**not** Schools Championships). Several meetings are timetabled in coming months.

8 Safeguarding

Ranald has looked at other clubs' policies and drafted one for DVO, including various codes of conduct and a photography policy. Basically, the responsibility lies with all club members to react to any incidents/concerns as appropriate, and to inform the welfare officer or Chair. Guidance also on what happens if an allegation is made against a club member.

The document will be used as a contents page, with links to other documents. Likely to go on the Members section of the website, but not requiring a password, under the new heading Safeguarding.

Is the BO document a policy or a best-practice document? Needs to be raised with Dan Riley, head of safeguarding at BO.

Ranald will prepare an item for Newstrack, explaining why the new document is necessary.

Photography: 1 of 2 paragraphs that *must* be on flyers: the first a general paragraph about photography, the second banning footage on closed sites such as schools or MOD properties.

Exclusion and discrimination

Gender re-assignees and disabled people must not be discriminated against, but the former has implications for competing as M/W.

Where wheelchair-accessible controls are used, this should be publicised. Val to speak to Fiona Sellar to see what can be done for people with other disabilities.

9 50th Anniversary Celebrations

DVO was founded Jan 1969, 1st event 6th April. Anne and Jane will organise a group, volunteers welcome. Group to report back to next Committee.

10 New data protection laws

Coming into force May 2018. We will need written consent from individual members opting in to allow the club to hold their data. The Membership Secretary will be the 'controller', anyone who changes the data will be a 'processor'. Craig from BO has sent a document about this, but not fully tailored from corporate requirements.

Some clarity is needed as this will be difficult. If BO do this, does DVO need to?

11 Helper and non-running helper discount at Level Ds

Half-price run for helpers, or paying parking if non-running helpers. Organiser should do this.

12 Rescheduling of Linacre

Ranald looking into this, but it now comes under a different SevernTrent area.

Any other business

Event Safety Workshop

Took place in Feb and was attended by Ben and Alice Crane, Rachel Duckworth and Malc Spencer.

Peter Palmer Relays

Ranald is controller – should DVO enter a team?

Mapping

Richard Parkin has quoted for the following: Crich £1250, Calke £400, Chinley Churn map extension £180. Plus all need updating to ISOM 2018. Ann-Marie has planned recently on Crich map and felt this was needed.

Mike is mapping Alvaston Park.

Nestle and McCain promotion

No strenuous objections, so we are opted in.

National land access agreements

Feed up to BO what help we would like with national agreements. Forestry Commission and NT are generally welcoming. John Hurley will approach Fixtures Committee.

Rex has spoken to Severn Trent officer (Debbie Dean) re Foremark and Staunton Harold. Rex negotiated 50p per person.

Matlock O Club – Viv

The Winter series is now completed, and very well attended.

Future plans: two Easter taster sessions, Club night and Summer Series of 5 events.

Velodrome trip

Not well attended, but enjoyed greatly by those who did!

Club Captain report/CompassSport Cup payments

£100 still to be collected from half-price entry fees. Graham proposed a sub-bank account so people could transfer electronically. Roger will look in to how this would work with our Lloyds' account.

Mike is handling British Relays teams (4).

DVO now through to YBT Final, 1st July at Redditch (Ann-Marie).

Event Officials Needed

Need a Controller for Hardwick?

GB Squad funding

GB Squad no longer being funded by Sport England. Ann-Marie proposed we should ask the membership at the AGM if we might nominate one event per year to donate its surplus to the Squad. Otherwise we will be soon participating in a hobby, rather than a sport.

The meeting closed at 9:50pm.

Exclusion and discrimination

Gender re-assignees and disabled people must not be discriminated against, but the former has implications for competing as M/W.

Where wheelchair-accessible controls are used, this should be publicised. Val to speak to Fiona Sellar to see what can be done for people with other disabilities.

9 50th Anniversary Celebrations

DVO was founded Jan 1969, 1st event 6th April. Anne and Jane will organise a group, volunteers welcome. Group to report back to next Committee.

10 New data protection laws

Coming into force May 2018. We will need written consent from individual members opting in to allow the club to hold their data. The Membership Secretary will be the 'controller', anyone who changes the data will be a 'processor'. Craig from BO has sent a document about this, but not fully tailored from corporate requirements.

Some clarity is needed as this will be difficult. If BO do this, does DVO need to?

11 Helper and non-running helper discount at Level Ds

Half-price run for helpers, or paying parking if non-running helpers. Organiser should do this.

12 Rescheduling of Linacre

Ranald looking into this, but it now comes under a different SevernTrent area.

Any other business

Event Safety Workshop

Took place in Feb and was attended by Ben and Alice Crane, Rachel Duckworth and Malc Spencer.

Peter Palmer Relays

Ranald is controller – should DVO enter a team?

Mapping

Richard Parkin has quoted for the following: Crich £1250, Calke £400, Chinley Churn map extension £180. Plus all need updating to ISOM 2018. Ann-Marie has planned recently on Crich map and felt this was needed.

Mike is mapping Alvaston Park.

Nestle and McCain promotion

No strenuous objections, so we are opted in.

National land access agreements

Feed up to BO what help we would like with national agreements. Forestry Commission and NT are generally welcoming. John Hurley will approach Fixtures Committee.

Rex has spoken to Severn Trent officer (Debbie Dean) re Foremark and Staunton Harold. Rex negotiated 50p per person.

Matlock O Club – Viv

The Winter series is now completed, and very well attended.

Future plans: two Easter taster sessions, Club night and Summer Series of 5 events.

Velodrome trip

Not well attended, but enjoyed greatly by those who did!

Club Captain report/CompassSport Cup payments

£100 still to be collected from half-price entry fees. Graham proposed a sub-bank account so people could transfer electronically. Roger will look in to how this would work with our Lloyds' account.

Mike is handling British Relays teams (4).

DVO now through to YBT Final, 1st July at Redditch (Ann-Marie).

Event Officials Needed

Need a Controller for Hardwick?

GB Squad funding

GB Squad no longer being funded by Sport England. Ann-Marie proposed we should ask the membership at the AGM if we might nominate one event per year to donate its surplus to the Squad. Otherwise we will be soon participating in a hobby, rather than a sport.

The meeting closed at 9:50pm.